

TO: EXAMS OFFICE –  
RE: RESULTS COLLECTION AUTHORISATION

**CANDIDATE PERMISSION FORM: Results collection**

Candidate Name: \_\_\_\_\_

If you are unable to attend on results day and wish to authorise alternative arrangements, please complete below:-

**\*\*\*Complete this section\*\*\***

I authorise \_\_\_\_\_ (insert full name of person who will collect the results) to collect my GCSE results as I cannot collect them. This person understands that they will need to bring along their own **photographic identification** (such as a passport or photo driving licence) in order to receive my certificates.

Candidate Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Please return to the Exams Office or email [exams@sc.coastandvale.academy](mailto:exams@sc.coastandvale.academy))

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**FOR OFFICE USE ONLY**

*Date received:*

*Amount received:*

*Date posted:*